



ESG Support Document 2023

Complementary Information



Governance and Economic Dimension

1. Supplier ESG Program

The Company has implemented a Supplier ESG Program to strengthen sustainability throughout its supply chain. This program enables the Company to identify and assess potential ESG risks among suppliers, plan and implement remedial measures, and ensure robust sustainability performance. The program is disseminated to relevant stakeholders within the organization to align ESG strategy with purchasing practices. The details of Supplier ESG program implementation are shown below:

1) Oversight of implementation

The Company demonstrates a high level of accountability by designating the Board of Directors to oversee and ensure the implementation of supplier ESG program. The Board of Directors assigned all executives to have duties on managing a company's operation and supply chain to align with this ESG strategy.

2) Review of purchasing practices

This is designed to review the purchasing practices and the specific indications on cost & quality of the product and services as well as delivery times to avoid potential conflicts with company's ESG strategy and sustainable supplier code of conduct.

3) Exclusion of suppliers on ESG requirements

The Company has minimum requirements that suppliers must comply with. The corrective actions and development program providing with the objective of improving their performance. In case that the minimum requirements are not met within specified timeframes, that supplier would be terminated contracts.

4) Preference for better ESG performance suppliers

ESG dimension is one of the evaluation criteria of supplier selection and identification. Supplier with better ESG performance are preferred by applying minimum weight criteria in supplier selection or contract awarding.

5) Training for procurement team

The Company offers trainings for buyers and relevant teams to enhance their understanding of sustainability standards and empower their roles to comply with the Company's ESG strategy.

Environmental Dimension

1. Internal Audit Program of Environmental Management System

HomePro is dedicated to environmentally friendly operations by implementing internationally recognized frameworks and environmental management systems (EMS) such as ISO 14001. By implementing these frameworks, the Company aims to optimize environmental performance and achieve its sustainability goals. Furthermore, the Company is committed to minimizing its environmental impact, both internally and externally, while fostering trust among all stakeholders.

The Company has established standard operating procedures to enhance environmental management and related systems to reduce energy loss, reduce maintenance costs, create favorable business environment and prevent risks that could affect stakeholders. The Company has implemented an internal audit program that involves the entire process including reviewing, planning, implementation, monitoring, corrective action, evaluation, reporting, and process improvement. The audit process involves every internal section of the company. In particular, the Maintenance Department is responsible for performing routine inspections according to the established standards.

During the internal audit process, the performance evaluations are continuously conducted on a comprehensive range of relevant topics. These topics include energy management, water management, air quality management, waste management, ecosystem management, safety management, and impact mitigation plan assessments. Furthermore, to ensure operational consistency throughout the company, an environmental policy has been established to serve as a guiding principle for employees and all stakeholders, ensuring compliance with the organization's established policies.

1) Process of EMS internal audit program



2) Topics for EMS Internal Audit Program and Action Plan

Topic	Action Plan	Detail	Frequency
Energy Management			
Electrical System	Inspection and maintenance of electrical control panels, wiring, plugs and electrical equipment.	- Prevent hazards caused by system failures and reduce energy loss.	Weekly
Renewable Energy	Preventive maintenance and cleaning of solar panels, inverters and associated equipment.	- Maintain optimal electricity generation efficiency. - Increase electricity generation from renewable energy sources.	Quarterly
Building Control Monitoring System (BCMS)	Inspection and maintenance of relevant equipment in BCMS.	- Maintain the efficiency of equipment, reduce energy consumption from electrical systems, air conditioning, and ventilation systems within the buildings.	Daily
Electrical System	Inspection and maintenance of electrical control panels, wiring, plugs and electrical equipment.	- Prevent hazards caused by system failures and reduce energy loss.	Weekly
Water Management			
Water Supply System	Inspection and maintenance of relevant equipment and prevention of corrosion.	- Maintain equipment efficiency to reduce excessive electricity consumption.	Weekly
Wastewater Treatment	Inspection and maintenance of wastewater systems, wastewater treatment, and quality of wastewater after treatment.	- Monitor wastewater treatment quality. - Prevent contamination of natural water sources and aquatic ecosystems.	Weekly
Air quality Management			
Air Conditioning System	Inspection of air conditioning systems for refrigerant leaks in chiller and air split systems.	- Prevent refrigerant leakages.	Weekly
Ventilation System	Inspection of air flow rate and maintenance of air cleanliness.	- Maintain clean indoor air quality, appropriate temperature and humidity. - Reduce excessive energy consumption.	Weekly
Waste Management			
Waste Separation	Separate wastes into general waste, recyclable waste, and hazardous waste before proceeding to proper waste management process.	- Reduce the amount of waste to landfill. - Prevent contamination of hazardous waste to the environment.	Daily
Ecosystem Management			
Green Spaces	Maintenance of the green spaces and surroundings.	- Enhance the absorption and sequestration of carbon dioxide.	Daily
Safety Management			
Fire pump & Fire Alarm	Inspection of fire protection systems including fire pumps, fire alarms, sprinklers, gas leak detectors, and fire extinguishers.	- Maintain equipment efficiency to prevent fire extinguisher leakages and reduce losses from fire incidents.	Weekly
Fuel Utilization in Equipment and Machinery	Inspection of equipment and machinery, including fuel leak detection and prevention.	- Maintain efficiency of equipment and machinery to reduce fuel loss.	Weekly



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